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Vice Chairman

Frank Stellato
Commissioner

Shelby P. Jackson III
Commissioner

Barbara Geary
Tenant Commissioner

Request to Add a Family Member

HEAD OF HOUSEHOLD: _____

PHONE# _____

ADDRESS: _____

Please complete the following to add a family member. Completion of this form does not guarantee that the request will be granted. You will receive a written response regarding the approval or denial of this request.

Name of the person you wish to add: _____

Relationship to you: _____ Date of birth: _____

SS# _____

What income does this person have? _____

Current address of person you wish to add? _____

Why do you want to add this person to your household? _____

Documents Needed:

Birth Certificate _____ Social Security Card _____ Picture ID (18 and over) _____

Information Release Form (HUD-9886) _____ HUD 9887 & 9887-A Release Form _____

Applicant/Tenant Certification _____ EIV Existing Tenant Search _____

Members 18 and over must sign the Release form, Applicant/Tenant Certification and Declaration 214. ** A background check will be conducted on anyone 18 and over to verify that they have no criminal history before request will be considered.**

Signature of person to be added _____ Date: _____

Signature of Head of Household _____ Date: _____

Warning Title 18, Section 1001 of the United States Code, state that a person who knowingly and willingly makes false or fraudulent statements to any department or agency of the United States is guilty of a felony.